



*Celebrating
39 years*



Saturday, October 8, 2022
Historic Main Street
Downtown Waynesville
North Carolina

**Concessions
Application**

About the Festival...

Held during the height of the vibrant color season, the *Church Street Show* attracts over 25,000 visitors. More than 125 artists, crafters, demonstrators and food vendors from throughout the southeast will line Downtown Waynesville's Historic Main Street.

What began as a small gathering of artists and craftsmen on Church Street has evolved into a high quality, well-balanced, juried show now widely known as one of the finest in the region. By the second year, the art show outgrew Church Street and moved to historic Main Street. Downtown Waynesville's picturesque Main Street is closed to vehicular traffic the day of the show, transforming it into an art and craft marketplace. Two stages of musicians and dancers perform, adding to the festive atmosphere and the mountains provide a dramatic backdrop.

Founded by nationally known artist Teresa Pennington, the *Church Street Art & Craft Show* is now sponsored by **The Downtown Waynesville Association**. The art show hours are 10 a.m. - 5 p.m.



39th annual CHURCH ST. ART & CRAFT SHOW

Entry Fee & Booth size:

One booth - 10 x 12

- ◆ \$185 - Commercial Vendor
- ◆ \$125 - Non-profit

Organization Two booths - 12 x 20

- ◆ \$295 - Commercial Vendor
- ◆ \$190 - Non-profit Organization

Deadline: August 1, 2022

Rules & Requirements:

1. **SPACE Assignments** and set-up procedures will be mailed in September. Set-up time will be 6-9:30 a.m. All vehicular traffic must be off the street by 9:30 a.m. Take-down Will Not Start Before 5:00 p.m.
 - **DO NOT LEAVE ANY CARDBOARD!**
2. **Electrical Hook-ups** may be secured for a very limited # of booths. Only one 120v-15 amp circuit per vendor allowed if available. Vendors are highly encouraged to use portable equipment and request electricity only if essential. DWA reserves the right to refuse electricity. Only silent portable generators allowed.
3. **7% Sales Tax** collection & reporting is responsibility of exhibitor. **Remit to:** Sales & Use Tax Division
NC Dept. of Revenue
PO Box 25000, Raleigh, NC 27640
4. **Booth fee** is NON - REFUNDABLE once accepted. There is NO rain date and NO refund in case of rain.
 - Submission of a commitment form is a contract to abide by the rules set forth.
5. **Food Vendors are Responsible** for their own tables, chairs, equipment, tents, weights, rain covers, etc. Professional canopies are encouraged. Foods shall be prepared in areas away from general public (*not on counters where sales & cash are exchanged*). Food should be served as intended; hot foods kept warm & cold foods cool for health safety and food enhancement.

THE FOOD VENDOR ASSUMES ALL RESPONSIBILITY for COMPLYING with PUBLIC HEALTH REGULATIONS.

Upon acceptance, DWA will send you a Temporary Food Establishment Application (G.S. 130A-248d). **YOU** must submit to the Haywood County Health Department prior to the show.

All Food Vendors must provide a current Certificate of Liability Insurance at time of application. **APPLICATIONS WILL BE REFUSED** if proof of liability insurance is not provided. The following is required:

Commercial General Liability Coverage –

Must be on an occurrence form containing limits of at least \$1,000,000 per occurrence/\$1,000,000 general aggregate/\$1,000,000 products-completed operations protecting claims arising from the exposures of:

Premises or Ongoing Operations

Products-Completed Operations: This coverage must be maintained through the statute of limitations in the state where the work is being performed. Policies and/or endorsements cannot include any provisions that terminate products-completed operations coverage at the end of the policy period or limit this coverage in any other way with respect to the additional insured.

Independent Contractors

Contractual Liability coverage and containing the following provisions:

This coverage must be primary and non-contributory; contractor's insurance shall be considered excess for the purpose of responding to claims.

The certificate holder (**Downtown Waynesville Association**) must be listed as Additional Insured in respects to the general liability policy.

Downtown Waynesville PO Box 1409

Waynesville, NC 28786

828.456.3517

dwa@downtownwaynesville.com

DowntownWaynesville.com

Application PLEASE Print Clearly

Detach, Complete and Mail to: Downtown Waynesville Association, PO Box 1409, Waynesville, NC 28786, including Certificate of Liability Insurance form and a check or money order made payable to: DOWNTOWN WAYNESVILLE ASSOCIATION.

NAME _____

Business NAME _____

Mailing Address _____

City _____

State _____ Zip _____ Ph # _____

E-mail _____

NC Sales Tax #: _____

Describe All Food/Drink to be Sold: _____

Please Circle one: Commercial or Non-profit
Booth Size: one (10x12) two (12x20) or larger _____
Very Limited Electricity is \$40 extra. Specify Amps and Voltage _____

AMOUNT enclosed: Booth fee _____
+ Electricity _____
= Total _____

Special Request: _____

I understand that all decisions of the Downtown Waynesville Association (DWA) are final and I agree to be bound by and comply with all show rules and regulations. I understand that if I violate any show rules or regulations the DWA can terminate my participation without refund and I may be excluded from future DWA events. I understand that it is my responsibility to pay all NC State taxes. I release the Town of Waynesville, DWA Board of Directors, staff, volunteers, any show representative, and sponsors from any responsibility for theft, damage, loss or injury.

Signature of applicant _____

Date _____